



**FY 2025-2026 BUDGET PREPARATION
SANITARY DISTRICT DOCUMENTATION FORM
COUNTY OF WARREN, VA**

RETURN TO:

Warren County Government Center
220 North Commerce Avenue
Front Royal, VA 22630
c/o Megan Cheshire, mcheshire@warrencountyva.gov
Budget Submission Deadline is December 31, 2024

District Name:	Shenandoah Shores		
Contact Person:	Sandra Thomas		
Email Address:	sm.thomas@comcast.net, shenandoah-shores@comcast.net		
Telephone:	640-635-6005	Date:	
Address:	3290 Shenandoah Shores Road, Front Royal, VA 22630		

TOTAL FY 2025-2026 REQUESTED BUDGET:

\$145,000.00

Below you will find pre-filled information based on prior year approved amounts by the Warren County Board of Supervisors. Please enter your FY 25-26 Requested Budget in the columns provided. Any changes must be justified on Page 2 in area provided.

Questions can be directed to Alisa Scott, Finance Director at ascott@warrencountyva.gov or 540-636-1604 ext. 334. Additional information regarding changes in the budget process can be found in the attached memorandum. If you did not receive, please contact Alisa Scott at the above contact details.

TAX RATE INFORMATION			
	Current Rates 2024	Requested Rates 2025	
Fee Per Unimproved Lot	\$60	\$60	
Fee Per Improved Lot	\$60	\$60	
Assessed Value per \$100 of Unimproved Lot	N/A	N/A	
Assessed Value Per \$100 of Improved Lot	\$0.10	\$0.10	



REVENUE BUDGET		
Approved FY 24-25 Request FY25-26	Sanitary District Tax (includes fee and rate per \$100 assessed)	\$207,184
	Other Revenue (Penalties on Tax)	\$14,664
	Total Anticipated Revenue: (Should be the same as budget)	\$221,848
	EXPENDITURE BUDGET	
Approved FY 24-25 Request FY25-26	Road Maintenance (materials, gravel, road signs, etc.)	\$82,100
	Administration (personnel, office supplies, audits, etc.)	\$25,900
	Snow Removal	\$16,500
	Contract Services	\$12,500
	County Administration Fees (\$350 once annually + 5% of the total request)	\$8,000
	Miscellaneous	\$0
	Total Budget	\$145,000
		\$145,000

Description/Further Explanation – Please justify any proposed amount which has changed from the Approved FY24-25 figure.

We have adjusted the administrative expenses by \$3,000.00 due to increase in audit, office supplies and personnel.